
INSTITUTE OF TRANSPORTATION ENGINEERS

WASHINGTON D.C. SECTION CHARTER

ARTICLE I -- PREAMBLE

Section 1.1 -- As authorized by the Constitution of the INSTITUTE OF TRAFFIC ENGINEERS, INC., hereinafter referred to as the Institute, the Board of Direction of the Institute, as recorded in the minutes of its meeting on July 2, 1974, grants this Charter for the Washington D.C. Section of the Institute, hereinafter referred to as the Section.

Section 1.2 -- This Charter shall be effective beginning July 8, 1974, and shall remain in effect, including any amendments, until rescinded by the District Board.

Section 1.3 -- This Charter shall, on the date it becomes effective, supersede any previous charter or constitution of a Section enrolling members from the designated area and shall annul any bylaws of such a Section which may be in conflict with it.

ARTICLE II -- AREA AND PURPOSE

Section 2.1 -- The area designated as that of this Section shall be the District of Columbia, Maryland, and Virginia Counties of Arlington and Fairfax or as the area shall have been established from time to time by the District or as the area shall have been established from time to time as an outcome of amendments to the area designated as the District by the Institute Board of Direction as described in the attachment(s) hereto.

Section 2.2 -- The purpose of this Section shall be to:

- 1) Advance the objectives of the Institute.
- 2) Foster closer association of Institute members.
- 3) Encourage members to prepare or discuss papers.
- 4) Prepare suggestions on matters of policy to the Institute's Board of Direction.
- 5) Consider local transportation and traffic engineering problems.
- 6) Cooperate with other local engineering groups on matters of common interest.
- 7) Present the transportation and traffic engineering point of view consistent with established Institute policies.
- 8) Encourage the introduction of transportation and traffic engineering courses in colleges, universities and technical schools in the Section's area of jurisdiction.

ARTICLE III -- MEMBERSHIP

Section 3.1 -- Any Institute member of any grade who resides within the area designated for the Section shall be eligible for membership in the Section, and he shall become a member of the Section upon filing an appropriate application with the Secretary of the Section and upon payment of Section fees and dues.

Section 3.2 -- Any Institute member of any grade may join the Section even though he does not reside in the Section area by obtaining approval of the Section and a waiver of objection from the Section designated for the area in which he resides and upon payment of the Section fees and dues.

Section 3.3 -- The Section may adopt one or more types of Section affiliation for persons who are:

- 1) Not eligible to be members of the Institute but who are accumulating experience toward Institute membership.
- 2) Are in sub-professional work in transportation and traffic engineering.
- 3) Students in a recognized engineering school.
- 4) Professionally engaged in related fields.
- 5) In a position to work with and assist transportation and traffic engineers by virtue of official positions or commercial employment.

Section 3.4 – All persons who are affiliated with the Section as provided in Section 3.3 and who are not members of the Institute shall be clearly identified at all times as "Section Affiliates." The total number of such Section Affiliates who are classified in Section 3.3 as being in a position to work with and assist transportation and traffic engineers by virtue of commercial employment shall not exceed fifty percent of the total number of Institute members in the Section. If at any time of issuance of this Charter to an existing Section the number of such Section Affiliates exceeds fifty percent of the total number of Institute members in the Section, the number of such Section Affiliates shall be frozen, until such time as additional applicants can be elected in compliance with the Charter.

Section 3.5 – The Section shall establish the manner in which persons may apply for or be invited into Section membership or affiliation as well as the manner in which such membership or affiliation may be terminated, but no restrictions on Section membership shall be placed on any member of the Institute who is in good standing with the Institute other than those stated in Section 3.1 and 3.2.

Section 3.6 – Institute members who are members of the Section shall be entitled to all the privileges of the Section, except that Student Members may not vote or hold elective office in the Section. Section Affiliates shall be entitled to all the privileges of the Section except that they may not vote or hold elective office in the Section unless the Section Bylaws specifically grant such privileges to the various classifications of Section Affiliates and specify that such privileges extend only to those actions, elections and offices which fall within the exclusive jurisdiction of the Section. Section Affiliates shall at all times be designated as Section Affiliates and not as Section Members.

ARTICLE IV -- GOVERNMENT

Section 4.1 -- The government of the Section shall be vested in its elected officers and directors, who shall constitute an Executive Board, as provided in Bylaws of the Section. The Section Bylaws may specify such elective officers as the Section desires provided that there shall be a President, at least one Vice President, a Secretary and a Treasurer or a Secretary-Treasurer, who shall be voting members of the Institute.

Section 4.2 -- The Executive Board of the Section shall manage the affairs of the Section in conformity with the provisions of this Charter and Bylaws of this Section and the policies of the Institute.

Section 4.3 -- Bylaws of the Section shall provide the manner of nominating and electing officers and directors of the Section and shall specify their terms of office.

Section 4.4 -- The Section shall adopt bylaws to govern appointment of committees, number of times of meetings, assessment of fees and dues, method of amending bylaws and other such matters as the Section may desire, provided such bylaws do not conflict with this Charter, the Constitution of the Institute or policies of the Institute, its Board of Direction and/or Bylaws.

Section 4.5 -- Bylaws of the Section may be adopted and amended after adoption only if the proposition is submitted in writing to all voting members of the Section at least thirty days in advance of the date on which action is proposed. Adoption and amendment shall require an affirmative two-thirds vote of those voting, provided that the total number is not less than a majority of the voting membership of the Section.

Section 4.6 -- The Section may charter subsections to meet specific needs within its boundaries upon written request of at least five voting Institute members residing in the proposed subsection area. Subsections may adopt bylaws that are not inconsistent with Section bylaws or the Section Charter. Subsection bylaws shall be filed with the Section, District and International Headquarters for approval before they become effective.

Section 4.7 -- Bylaws of the Section shall not take effect until filed with and approved by District Board and the approved Bylaws filed with the Institute. At any time thereafter the District Board may annul any part of the Section's Bylaws which it considers to be contrary to the Constitution, or best interests of the District of the Institute by giving notice in writing to the elected officers of the Section and the Institute.

ARTICLE V -- RELATION OF SECTION TO DISTRICT AND INSTITUTE

Section 5.1 -- The Section shall not assume to speak for the District or the Institute unless authorized in the particular matter in question by the District Board or the Board of Direction of the Institute, respectively.

Section 5.2 -- The Section shall not identify itself with national groups or organizations, but may identify itself with local or area-wide groups or organizations.

Section 5.3 -- Names and addresses of all elected officers of the Section and the dates on which the terms of each begins and expires shall be reported in writing to the District Director and the Institute Headquarters within 30 days after election.

Section 5.4 -- The Section shall submit a written annual report to the District Board two months in advance of the Annual Meeting of the Institute. The report shall include a summary of the Section's activities for the previous twelve months and rosters of the Section's active membership showing grade and type of each member.

Section 5.5 -- The Institute will not be responsible for debts contracted by the Section or will it give financial assistance to the Section. No dues or fees will be required to be paid by the Section to the Institute or District.

ARTICLE VI -- AMENDMENT OF CHARTER

Section 6.1 -- The Section's elected officers will be notified in writing by the District Board of Direction of any proposed amendment to this Charter approved by the Board of Direction of the Institute so that the Section may have an opportunity for a hearing before the Board of Direction of the Institute concerning the proposed amendment. The amendment with or without change shall not become effective until six months after notification.

SUBSCRIBED FOR THE BOARD OF DISTRICT 2 OF THE INSTITUTE OF TRANSPORTATION ENGINEERS

/s/ _____
Joseph V. Galati, Chairman

/s/ _____
Louis E. Keefer, Secretary

July 8, 1974

As amended January 1, 1977